



CHARTER INFORMATION  
GUEST FORM



YACHT NAME
DATES
PORTS

Our guest form has been created with the utmost care. Its purpose is to guarantee a smooth and enjoyable yacht stay for you, our guests. The more we know about you before embarkation, the better we can serve you and organize your journey, so we kindly ask you to fill out the form with as much detail as possible. Different categories and options allow for a comprehensive consideration of all aspects of yacht life. Your captain and crew will utilize this information in order to cater to your needs and wishes, so please do communicate to them what is important to you. We have also compiled some rules of yacht etiquette that ensure smooth sailing throughout your charter.

We thank you for your time and wish you a lovely holiday!



## GUEST INFORMATION

### PRINCIPAL CHARTERERS

FULL NAME	FULL ADDRESS	CABIN ALLOCATION	DATE OF BIRTH	NATIONALITY	PASSPORT NUMBER	PASSPORT EXP. DATE
1						
2						
3						
4						

### GUESTS

FULL NAME	CABIN ALLOCATION	DATE OF BIRTH	NATIONALITY	PASSPORT NUMBER	PASSPORT EXP. DATE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

### FOR ALL GUESTS

HEALTH CONDITIONS / SPECIAL ASSISTANCE REQUIREMENTS WE SHOULD BE AWARE OF

\* Law requires passport details for all members of the charter party.



## TRANSPORTATION & TRAVEL ARRANGEMENTS

### TRANSPORTATION TO/FROM YACHT

Yes  No

### AIRPORT TRANSFER

#### ARRIVAL

AIRLINE/FLIGHT No	TO	TIME & DATE OF ARRIVAL	NUMBER OF GUESTS	LUGGAGE ITEMS	BABY CAR SEATS

Please tick if the flight is private

#### DEPARTURE

AIRLINE/FLIGHT No	TO	TIME & DATE OF DEPARTURE	NUMBER OF GUESTS	LUGGAGE ITEMS	BABY CAR SEATS

Please tick if the flight is private

### HOTEL TRANSFER

#### TRANSFER TO YACHT FROM HOTEL

HOTEL NAME	NUMBER OF GUESTS	LUGGAGE ITEMS	BABY CAR SEATS

#### TRANSFER FROM YACHT TO HOTEL

HOTEL NAME	NUMBER OF GUESTS	LUGGAGE ITEMS	BABY CAR SEATS

Additional comments:



## CHILDREN & BABIES

	QUANTITY	AGE OF CHILD
Cot		
High chair		
Nappies / Diapers		
Fence		

### FOOD & OTHER CONSIDERATIONS

Your children are very important to us and we want them to have a wonderful and safe holiday. Please specify any pre-existing medical conditions, food allergies and/or dietary requirements preferred brands and preferences your children may have. In the Food & Service section below, you can include all the foods they prefer.

**Additional comments:**



## FOOD & SERVICE

The Chef will prepare menus specifically adapted to your preferences. Please do provide as much detail as you can!

### SPECIAL DIETARY REQUIREMENTS AND/OR ANY FOOD ALLERGIES:

- Salt free    Low cholesterol    Low calorie    Low fat    Low carb    Halal    Kosher    Vegetarian    Vegan  
 Gluten free    Dairy free    Other

Additional comments:

### HOW WOULD YOU PREFER YOUR FOOD TO BE COOKED?

- Baked    Stir-fried    Grilled    Steamed    BBQ    Boiled    Raw

Is there any style of cooking that you dislike?

### PLEASE LET US KNOW THE STYLES OF CUISINE YOU LIKE BEST:

- French    Italian    Spanish    Greek    Mediterranean    Mexican    Indian    North African  
 British    American    Chinese    Japanese    Thai    Fusion

Is there any style of cuisine that you dislike?

### WHICH TYPES OF FISH AND SHELLFISH DO YOU LIKE BEST? (SUBJECT TO AVAILABILITY)

- Anchovies    Caviar    Clams    Cod    Crab    Eel    Grouper    Snapper    Langoustine  
 Lobster    Mackerel    Mussels    Oysters    Salmon    Sardines    Scallops    Sea bass    Sea bream  
 Sea urchins    Shrimps    Sole    Squid    Swordfish    Trout    Tuna

Additional comments:

### WHICH TYPES OF MEAT DO YOU LIKE BEST? (SUBJECT TO AVAILABILITY)

- Beef    Lamb    Duck    Pork    Chicken    Turkey    Veal

Additional comments:

### WHICH TYPES OF BREAD DO YOU LIKE BEST? (SUBJECT TO AVAILABILITY)

- Bagel    Baguette    Breadsticks    Brioche    Challah    Ciabatta    Focaccia    Gluten-free bread  
 Multigrain    Pita    Rye    White    Whole-wheat

Additional comments:

**WHICH TYPES OF SALAD DO YOU LIKE BEST?**

- Caprese   
  Caesar   
  Coleslaw   
  Crudités   
  Greek   
  Legume-based or grain-based salad   
  Mixed leaf  
 Niçoise   
  Pasta / Rice   
  Potato   
  Seafood

Additional comments:

**WHICH TYPES OF VEGETABLES DO YOU LIKE BEST? (SUBJECT TO AVAILABILITY)**

- Artichoke   
  Asparagus   
  Aubergine   
  Avocado   
  Beans & other legumes   
  Beetroot   
  Broccoli  
 Brussels Sprouts   
  Cabbage   
  Carrots   
  Cauliflower   
  Celery   
  Corn   
  Courgettes   
  Cucumber   
  Endives  
 Fennel   
  Green beans   
  Mushrooms   
  Olives   
  Peppers   
  Potatoes & Yams   
  Pumpkin   
  Radishes  
 Spinach & other leaf greens   
  Tomatoes & cherry tomatoes

How do you like them cooked?

- Steamed   
  Stir-Fried   
  Grilled   
  Baked   
  Gratin   
  Boiled   
  Raw

Additional comments:

**WHICH TYPES OF CHEESE DO YOU LIKE BEST? (SUBJECT TO AVAILABILITY)**

- Blue   
  Brie   
  Camembert   
  Cottage   
  Cream   
  Cheddar   
  Feta   
  Gruyere   
  Emmental   
  Gouda  
 Goat   
  Gorgonzola   
  Low-fat   
  Mozzarella   
  Parmesan   
  Ricotta

When and how would you like your cheese served?

- With lunch   
  With dinner   
  As snack and/or with drinks

Additional comments:

**WHICH TYPES OF FRUIT DO YOU LIKE BEST? (SUBJECT TO AVAILABILITY)**

- Apples   
  Apricots   
  Bananas   
  Cherries   
  Grapes   
  Figs   
  Grapefruit   
  Kiwis   
  Tangerines  
 Mangoes   
  Melon   
  Oranges   
  Peaches   
  Pears   
  Plums   
  Pineapple   
  Raspberries   
  Strawberries  
 Mixed Berries   
  Watermelon

Additional comments:

**WHICH TYPES OF DESSERTS AND SWEETS DO YOU LIKE BEST?**

- Biscuits & cookies   
  Chocolate   
  Caramel   
  Creamy   
  Cake   
  Fruit salad   
  Ice-Cream   
  Mousse   
  Sorbets  
 Soufflés   
  Tarts   
  Light   
  Sugar-free

Additional comments:



## MEALS OF THE DAY

### BREAKFAST

Buffet  Informal  Formal

European (Cold meats, cheeses, bread, yoghurts, fresh fruit, jams, cereals)

Continental (Pastries, bread, jams)

#### Additional options:

Eggs  Bacon  Sausage  Hash browns  Fruit  Milk  Chocolate milk  Plain Yoghurt

Yogurt with Fruit  Muffins  Pancakes  Croissants  Toast  French Toast  Bagels  Cake  Jam

Honey  Cereal  Porridge  Bran  Beans  Cheese platter  Cold cuts platter

#### What time would you like your breakfast served?

6-8  8-10  10-12

Additional comments:

### LUNCH

Buffet  BBQ  Informal  Formal  Light  2-course  3-course  4-course  Chef's tasting menu

#### What time would you like your lunch served?

12-13  13-14  14-15

Additional comments:

### DINNER

Buffet  BBQ  Informal  Formal  Light  2-course  3-course  4-course  Chef's tasting menu

#### What time would you like your dinner served?

19-20  20-21  21-22

Additional comments:

### APPETIZERS

Before lunch  Before dinner  Light  None

Additional comments:

### SNACKS

Mid-morning  Afternoon  Late evening  Sweet  Savoury  Light  None

Additional comments:



## BEVERAGES & SPIRITS

### MILK

Whole  Semi-skimmed  Skimmed  Soya  Rice  Almond  Oat  Coconut

Additional comments:

### COFFEE

Cappuccino  Espresso  Filter  Greek/Turkish  Latte  American  Nescafé  Decaf

Additional comments:

### TEA

Earl Grey  English breakfast  Green  Herbal  Fruity  Iced

Additional comments:

### SWEETENERS

Honey  Refined  Brown  Stevia  Other sugar substitute

Additional comments:

### JUICE

Orange  Pineapple  Grapefruit  Apple  Tomato  Vegetable  Cranberry  Mixed fruit

Additional comments:

### WATER

Sparkling  Still **Additional comments:**

### SOFT DRINKS & MIXERS

TYPE	QUANTITY	PREFERRED BRANDS
Coca-cola		
Coca-cola Light		
Coca-cola Zero		
Sprite		
Sprite Zero Lemon & Mint		
Ginger ale		
Lemonade / Orangeade		
Tonic water		
Soda / Club soda		
Energy drinks		

Additional comments:







## BEVERAGES & SPIRITS

### WINE

ROSE WINE	QUANTITY	PRICE RANGE PER BOTTLE

CHAMPAGNE	QUANTITY	PRICE RANGE PER BOTTLE

SPARKLING WINE	QUANTITY	PRICE RANGE PER BOTTLE

Additional comments:

Please let us know if you would like us to send you our own curated wine and champagne list.

### COCKTAILS

Cocktails you like best:



ENTERTAINMENT, ACTIVITIES & SPECIAL OCCASIONS

WELL-BEING / WELLNESS

There are a number of professionals that we recommend who can join you on board to make your holiday easier and even more pleasant. We would be happy to provide you with a quote and details, but please note that it can be difficult to secure these services at short notice. Additionally, these persons need to be accommodated in the guest areas, since they are not counted as crew.

- Message therapist Bodyguard Personal trainer Nurse Nanny

WATER SPORTS

Should there be water toys you want to use that are not onboard, please discuss rental options with us. Also note that in most countries certificates of competency are required to participate in watersports activities (jet skis, waverunners and other mechanically propelled watercraft); there are also age limits depending on the equipment. For scuba diving, when offered, PADI certificates are required.

SPECIAL OCCASIONS

Please let us know if you would like to celebrate a special event during the charter.

Table with 4 columns: GUEST NAME, DATE, EVENT, SPECIAL REQUESTS

Additional comments:

FLOWERS

Most yachts provide fresh flower decorations upon embarkation (at the owner's expense). Please advise if you wish to have the flowers renewed during your charter or have extra flowers for any special events.

Would you like fresh flowers to be provided during the charter? Yes No

Additional comments:

OTHER REQUESTS

Table with 3 columns: TYPE, QUANTITY, PREFERRED BRANDS

Additional comments:

## ON - BOARD ETIQUETTE



### ITINERARIES

It is a wonderful idea to discuss your ideal plans and itineraries early on, but keep in mind that some flexibility is necessary. While you are the surrogate “owner” of the yacht for the charter’s duration, the Captain has the foremost responsibility to keep everyone onboard safe. If plans need to be changed due to weather conditions, please trust your Captain to decide the best route possible.



### CREW ETIQUETTE / RULES OF CONDUCT

In large yachts the crew/guest distinction is relatively formal (in relation to small sailboats etc.). The crew doesn’t eat with the guests and resides in separate quarters. They are occupied with various duties, from cooking to housekeeping to checking the engine and so we kindly ask you to consider their time of rest and privacy. We would also like to remind you that the crew’s responsibilities do not include babysitting, but we are more than happy to make arrangements for a nanny.



### THE GALLEY (KITCHEN)

In a yacht, the galley is the chef’s kingdom! Our charter info sheet will help him prepare your favorite foods. It is also helpful to inform him in advance if you plan to eat ashore instead of onboard. The galley is a place of work and constant preparation, so we ask you to be understanding and visit only after an invitation has been extended.



### GUESTS

Your guests are very welcome aboard! Please notify the Captain, the crew and the chef on time, so that they can make the necessary preparations.



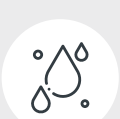
### NO SHOES

Most yachts have a no shoe-policy. Please always take your shoes off before entering and place them in the specially appointed basket. You can also ask about the yacht’s shoe policy beforehand.



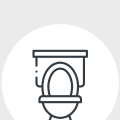
### SMOKING

Smoking is usually permitted in designated areas, mostly outside. Ask your broker and/or crew if you may smoke on-board and where.



### WATER

Fresh water consumption onboard needs to be made responsibly. That means short showers and adhering to water restriction guidelines.



### WC

With most yachts’ plumbing system being quite limited in capacity, please be aware that under no circumstances should you throw other objects apart from toilet paper in. Several yachts may also have a no-paper policy, so please check before you come on-board.



COMMENTS / NOTES FOR THE CAPTAIN & THE CREW

Please inform us of any additional comments you may have. Thank you!

A large, empty white rectangular area intended for the user to provide comments or notes.



## THANK YOU

Thank you for your time and we look forward to working with the crew  
to ensure you have a wonderful time on board!

